

MANAGEMENT IMPROVEMENT FUND

Criteria Worksheet

(Please submit this completed worksheet with your application.)

- A. *Please describe the population you serve including the percentage of: 1) low income; 2) people of color; and 3) immigrants/refugees. What is the age distribution of your clients or participants?*
- B. *What is the motivation/need for technical assistance?*
- C. *What impact will technical assistance have on your organization?*
- D. *What impact will technical assistance have on the people you serve?*
- E. *Describe the plan for technical assistance consultation. [Please attach consultants bid(s).]*
- F. *Describe how you will allocate time and staff to implement changes.*
- G. *Describe the level of consensus/agreement between board and staff on the desired outcome of the proposed effort.*
- H. *Who from the board and staff are leading the proposed effort?*

If you are applying for a grant to increase racial equity capacity, please also answer the following questions:

1. *What racial disparities are you planning to address?*
2. *What work have you done so far to address disparities?*